

**Arts Council of Torrance
Regular Board of Directors Meeting
Thursday, September 27, 2018, 7:00 PM
Plasma Technology Conference Room, 1765 Oak St., Torrance**

Minutes

The meeting of the Arts Council of Torrance Board of Directors was called to order by President Megan Willis at 7:00 pm in the Plasma Technology Conference Room, 1765 Oak Street in Torrance, CA.

A quorum to conduct business was established. Attending the meeting were: Megan Willis, Steve Norris, Susan Norris, Kathryn Endo-Roberts, Anil Muhammed and Peggy Dowell. Excused: Owen Griffith and Jeannine Madden.

The minutes of the July 26, 2018 meeting were distributed. Steve Norris **moved** to approve the minutes as presented. Kathryn Endo-Roberts **seconded** the motion. **Motion carried.**

Financial Report: Anil Muhammed

Treasurer's Report

Balances as of August 31, 2018

Ending Balance TCCU Checking:	\$ 3,401.35
Ending Balance TCCU Savings:	\$ 8,526.48
Ending Balance Sally Stowe Fund:	\$ 562.30
Petty Cash	<u>\$ 50.00</u>
Total Cash on Hand:	\$12,540.13

Peggy Dowell **moved** to file the report as presented. Susan Norris **seconded** the motion. **Motion carried.**

Bills to be paid:

\$1,089.48	Anil Muhammed	(2) Computers (Costco)
\$ 210.00	Peggy Dowell	Mercury Stage "Pops Concert" Ticket Sales

Susan Norris **moved** to pay the bills as presented. Steve Norris **seconded** the motion. **Motion carried.**

Anil presented the Board with the proposed budget. Seeing no further changes to be made, Peggy Dowell **moved** that the Board recommend to the Membership to accept the amended budget. Kathryn Endo-Roberts **seconded** the motion. **Motion carried.**

Chair Reports

First VP Programs: Steve Norris

November 7, 2018 – Veteran’s Day: Presenter: John Woodcock will talk about WWII poster art. Steve is still trying to get General Ellen Palikowski to speak as well.

The Torrance Library has become our partner when booking our events. Cynthia Aguado will help us with advertising. Steve to get verification from the Library if they are partnering with us as to wording necessary on our advertising.

December 1, 2018 – “Rebel With a Cause” – Civic Center Library Meeting Room. Anticipated Speakers: Warren Furatani, Janice Tanaka, and a family member of Aiko Hertzeg-Yoshinaga. 1:00 – 1:30 pm setup; program from 1:30 – 4:30 pm; need to be out of the room by 5:00 pm. Peggy is working on the Program and advertising flyer. Kathryn will look into getting permission to videotape the event.

Peggy Dowell **moved** to ratify the program on December 1st with \$300 earmarked for honorariums and refreshments. Steve Norris **seconded** the motion. **Motion carried.**

Steve will get a flyer from Ted Lange for his February 2019 show and forward it to Peggy.

“Living Histories” program: Irene and Owen Griffith will be the first to be interviewed by Kathryn Endo-Roberts; Dan Feliz will film it. Dan will also be speaking about the project at our General Membership Meeting on October 6, 2018. Kathryn has numerous interviewees lined up. The footage will be posted on the ACT website. Looking for ideas to publicize the series. Dan said 11 episodes would be enough to create a PBS season.

Kathryn suggested Marthe Cohn (97-year-old author of *Behind Enemy Lines*) as a possible speaker at the “Day of Remembrance” event the end of January. Kathryn will talk to Mayor Furey about the idea.

Megan will look over the ACT Arts Awards application to see if it needs updating.

Second VP Membership: Kathryn Endo-Roberts

Peggy is working on the Membership booklets which will include a list of dates and ACT events for the coming year.

Torrance Cultural Arts Commission: Megan Willis

The Commission is still looking for Literary Arts nominees for the “Excellence in Arts Awards”. The awards ceremony will be December 1, 2018 in the afternoon.

NEW BUSINESS

Peggy Dowell **moved** to spend \$75 on a congratulatory notice/ad from ACT to the Los Cancioneros Master Chorale for their 70th Anniversary program. Megan Willis **seconded** the motion. **Motion carried.**

Peggy Dowell **moved** to amend the budget to reflect \$100 for advertising costs. Kathryn Endo-Roberts **seconded** the motion. **Motion carried.**

Discussion was held to choose future dates for our ACT Board meetings. The following dates were chosen:

- November 29, 2018
- December – no meeting
- January 24, 2019

There being no further business, the President called for adjournment at 8:47 pm.

Next meeting: October 25, 2018 @ 7:00 pm

Susan Norris
Secretary