

**Arts Council of Torrance  
Regular Board of Directors Meeting  
Thursday, October 25, 2018, 7:00 PM  
Plasma Technology Conference Room, 1765 Oak St., Torrance**

**Minutes**

The meeting of the Arts Council of Torrance Board of Directors was called to order by President Megan Willis at 7:05 pm in the Plasma Technology Conference Room, 1765 Oak Street in Torrance, CA. A quorum to conduct business was established. Attending the meeting were Megan Willis, Steve Norris, Susan Norris, Kathryn Endo-Roberts, Anil Muhammed and Peggy Dowell. Excused: Owen Griffith and Jeannine Madden.

The minutes of the September 27, 2018 meeting were distributed. Peggy Dowell **moved** to approve the minutes as corrected. Anil Muhammed **seconded** the motion. **Motion carried.**

**Financial Report:** Anil Muhammed

**Treasurer's Report**

**Balances as of September 30, 2018**

Ending Balance TCCU Checking:	\$ 3,001.36
Ending Balance TCCU Savings:	\$ 8,526.48
Ending Balance Sally Stowe Fund:	\$ <u>562.30</u>
Total Cash on Hand:	\$12,090.14

Susan Norris **moved** to file the report as presented. Kathryn Endo-Roberts **seconded** the motion. **Motion carried.**

Bills to be paid:

\$ (Not to exceed \$500)      Peggy Dowell (reimbursement for payment to The Sizzler for the October GMM food, plus \$100 speaker fee to Dan Feliz)

Susan Norris **moved** to pay the bills as presented. Steve Norris **seconded** the motion. **Motion carried.**

Peggy reported the Arts Council books are back from audit. She is waiting for a letter from the auditor to verify the books are okay.

## **Chair Reports**

First VP Programs: Steve Norris

Cancelling November 7<sup>th</sup> Veteran's Day event.

December 1 @ 1:30 – 4:30 pm -- "*Rebel With a Cause*" (Katy Geissert Library): Kathryn awaiting final approval for the flyer. She will also apply for CitiCable to videotape the event.

Black History: Saturday, February 9<sup>th</sup> (Nakano Theater): Steve will set up a meeting with Ted Lange to finalize the event.

Kathryn and Steve met with a representative from Janice Hahn's office to ask for grant money to cover some of our events.

Steve also met with Torrance Mayor Furey and City Manager Jackson to get permission to use the council chambers for a costumed dramatization of "The Faraday Project". Praxair is willing to pay for it. Approximate date would be a Saturday morning in 2020 when construction outside the council chamber building is completed.

Kathryn played a sample of Owen Griffith's interview from the "Living Histories" project. She has a long list of potential interviewees. It was decided to create a release for each interviewee. Jeannine Madden is working with Kathryn and Dan Feliz to get the interviews set up on the ACT website.

The Youth Council will meet Wednesday, November 7<sup>th</sup> in the West Annex at 7:00 pm. Megan, Steve and Kathryn will attend to present information for our upcoming Arts Awards and Poetry Competition. Peggy will update the Arts Award application forms and Megan the Poetry Competition forms so they can be put up on the website as well as being sent out through the schools.

Kathryn reported she was trying to get a hold of Johnathan Bueller to speak at the February meeting. Also discussed the possibility of Anil's band to play at a meeting.

Second VP Membership: Kathryn Endo-Roberts

The Membership book is being proofed by Megan.

Torrance Cultural Arts Commission: Megan Willis

The “Excellence in Arts Awards” will be held on December 1<sup>st</sup> from 3:00 to 5:00 pm. Steve will be awarded the Literary Award. Due to the awards coinciding with the “*Rebel With a Cause*” event in the library, available Board members will help Kathryn set up in the library at 1:00 pm before heading to the Awards.

Reminder to Board members to let Megan know as soon as possible if you cannot attend a meeting or event.

### **NEW BUSINESS**

No new business.

There being no further business, the President called for adjournment at 8:15 pm.

**Next meeting: November 29, 2018 @ 7:00 pm**

Susan Norris  
Secretary