

**Arts Council of Torrance  
Regular Board of Directors Meeting  
Thursday, November 30, 2017 7:00 PM  
Plasma Technology Conference Room, 1765 Oak St., Torrance**

**Minutes**

The meeting of the Arts Council of Torrance Board of Directors was called to order by President Megan Willis at 7:00 pm in the Plasma Technology Conference Room, 1765 Oak Street in Torrance, CA.

A quorum to conduct business was established. Attending the meeting were: Megan Willis, Steve Norris, Susan Norris and Peggy Dowell. Excused: Kathryn Endo-Roberts, Owen Griffith and Jeannine Madden.

The minutes of the October 26, 2017 meeting were distributed. Peggy Dowell **moved** to approve the minutes as presented. Steve Norris **seconded** the motion. **Motion carried.**

**Financial Report:** Peggy Dowell

**Treasurer's Report**

**Balances as of November 29, 2017**

|                                  |                 |
|----------------------------------|-----------------|
| Ending Balance TCCU Checking:    | \$ 6,747.51     |
| Ending Balance TCCU Savings:     | \$ 9,019.77     |
| Ending Balance Sally Stowe Fund: | \$ 1,061.54     |
| Petty Cash                       | \$ <u>50.00</u> |
| Total Cash on Hand:              | \$16,878.82     |

Susan Norris **moved** to file the report as presented. Megan Willis **seconded** the motion. **Motion carried.**

**Chair Reports**

First VP Programs: Steve Norris

**Veteran's Day Event, November 10, 2017.** John Woodcock, Jim Unmack and Steve Norris presented. Approximately 3-4 people, including Commissioner Bob Choti, were in attendance after being invited at the City of Torrance's Veteran's breakfast that morning.

For next year's Veteran's event it was suggested to have a slide presentation with photos of trench art as well as displays of actual war-time items and mementos such as diaries which would also help decorate the room and create an atmosphere for the event. Possibly invite the local singing group "The Notables" to sing 1940s-style "Andrews Sisters" songs to also set the mood. Steve will search for a docent who could talk about the Washington D.C. monuments.

**Black History Event "Lady Patriot"**. Set up in the Box Office for February 17<sup>th</sup>. A "Lady Patriot" link has been added to the ACT website. Peggy distributed copies of the flyer and will supply a pdf version to circulate via email.

**Poetry Event.** We need to secure a date at the library; perhaps two, one for youth and one for adults. It was decided the presented pieces should be new original work only. Thursday April 19<sup>th</sup> is one possible date.

**Asian History.** Susan relayed that Kathryn Endo-Roberts has spoken to filmmaker Janice Tanaka about several of her films possibly being shown. Kathryn is waiting for info on the price of the rights to show the films.

**Women's History Event.** The topic will be "Women in Medicine."

Second VP Membership: Kathryn Roberts was absent; no report given.

Corresponding Secretary: No report given.

City Liaison: No report given.

Historian: No report given.

Torrance Cultural Arts Commission: Megan Willis

Megan is accepting applications for all City of Torrance Commissions. She provided applications and appointment lists.

## **NEW BUSINESS**

Peggy has requested grant funds from Citizens Bank.

Peggy discussed the Form 8940 "Request for Miscellaneous Determination" which currently classifies ACT as a "Private Foundation." Discussion was held as to whether the group wanted to re-file to become a "Public Charity."

Steve Norris **moved** to re-file the report to be classified as a "Public Charity." Megan Willis **seconded** the motion. **Motion carried.**

A letter was received from Catherine Davis of the Torrance Women's Club requesting money to help fund a scholarship. Steve will talk with her on Monday. It was requested of the Women's Club that they send an official request letter directly to ACT rather than to a single Board member.

Peggy presented ideas stemming from the Student Arts Awards meeting to reconfigure the ACT program. Peggy will contact TUSD Superintendent George Mannon and Asst. Superintendent Tim Stowe for their assistance.

March General Membership Meeting (GMM): Mackenzie Kasdan will hopefully be in attendance to present her artwork. The special performance guest will be Wanda Willis who does a 1-woman tribute to singer Dorothy Dandridge. Steve will invite the new Torrance Police Chief Eve Irvine. ACT will include Wanda's photo and info on the GMM invitation as well as expanded info in an event program.

Megan will check into "The Depot" and their room/menu prices and options as well as other restaurants as options for the May GMM to include the winners of the Student Arts Awards.

It was relayed that Kathryn Endo-Roberts talked to Torrance Commissioner Anil Muhammed about possibly joining the ACT Board next year.

There being no further business, the President called for adjournment at 8:25 pm.

**Next meeting: January 25<sup>th</sup>, 2018 @ 7:00 pm**

Susan Norris  
Secretary