

**Arts Council of Torrance
Regular Board of Directors Meeting
Thursday, March 29, 2019, 6:00 PM
Plasma Technology Conference Room, 1765 Oak St., Torrance**

Minutes

The meeting of the Arts Council of Torrance Board of Directors was called to order by First Vice President Steve Norris at 6:00 pm in the Plasma Technology Conference Room, 1765 Oak Street in Torrance, CA. A quorum to conduct business was established. Attending the meeting were: Steve Norris, Susan Norris, Anil Muhammed and Peggy Dowell. Excused: Megan Willis, Kathryn Endo-Roberts, Owen Griffith and Jeannine Madden.

The minutes of the February 28, 2019 meeting were distributed. Anil **moved** to approve the minutes as presented. Peggy **seconded** the motion. **Motion carried.**

Financial Report: Anil Muhammed

Treasurer's Report

Balances as of February 28, 2019

Ending Balance TCCU Checking:	\$ 2,185.46
Ending Balance TCCU Savings:	\$ 8,531.85
Ending Balance Sally Stowe Fund:	<u>\$ 562.65</u>
Total Cash on Hand:	\$11,279.96

Susan **moved** to file the report as presented. Peggy **seconded** the motion. **Motion carried.**

Bills to be paid:

\$27.98 Susan Norris 3/14/19 Event refreshments

Peggy **moved** to pay the bill(s) as presented. Anil **seconded** the motion. **Motion carried.**

Susan reported Patti Breitag ultimately was not the accompanist for the 3/14/19 History event, thus her check was voided and a new check was made out that night for the actual accompanist, Susan Leilua.

Checks to ratify:

\$100.00 Susan Leilua (3/14/19 History accompanist)

Peggy **moved** to ratify the bill(s) as presented. Anil **seconded** the motion. **Motion carried.**

Susan turned in \$1 received by donation for refreshments served at the March 14th Women in Music History event.

Steve was presented with a \$200 donation check by the Torrance Woman's Club following the March 6th Women in Medicine presentation.

Budget Report: Anil presented a mid-year budget report in preparation for next year's budget meeting.

Chair Reports

First VP Programs:

Karen Basilius will take over chairing the Poetry Competition while Megan recuperates. Peggy will meet with Karen and Megan on March 30th to discuss whether the competition should be postponed or go ahead as planned.

Second VP Membership: In Kathryn Endo-Roberts absence, Peggy shared her updated list of current members as well as past members who we can contact to see if they want to renew their membership. Discussed creating a membership spreadsheet to more easily manipulate all pertinent member information for various reports and mailings.

Discussion was held on a possible online auction as a fundraiser. Peggy will ask a friend/contact about what this would entail.

Peggy will send out a notice to the membership with the following election Nominating Committee members: Kathryn Endo-Roberts, Anil Muhammed, Susan Norris, Pam Hill and Jim Hill.

Torrance Cultural Arts Commission: Anil Muhammed provided an update from the Commission's last meeting.

NEW BUSINESS

There being no further business, the President called for adjournment at 7:30 pm.

Next meeting: April 25, 2019 @ 7:00 pm

Susan Norris

Secretary