

**Arts Council of Torrance  
Regular Board of Directors Meeting  
Thursday, January 25, 2018, 7:00 PM  
Plasma Technology Conference Room, 1765 Oak St., Torrance**

**Minutes**

The meeting of the Arts Council of Torrance Board of Directors was called to order by President Megan Willis at 7:03 pm in the Plasma Technology Conference Room, 1765 Oak Street in Torrance, CA.

A quorum to conduct business was established. Attending the meeting were: Megan Willis, Steve Norris, Susan Norris, Kathryn Endo-Roberts and Peggy Dowell. Excused: Owen Griffith and Jeannine Madden.

The minutes of the November 30, 2017 meeting were distributed. Peggy Dowell **moved** to approve the minutes as presented. Kathryn Endo-Roberts **seconded** the motion. **Motion carried.**

**Financial Report:** Peggy Dowell

**Treasurer's Report**

**Balances as of January 24, 2018**

Ending Balance TCCU Checking:	\$ 5,832.73
Ending Balance TCCU Savings:	\$ 9,022.04
Ending Balance Sally Stowe Fund:	\$ 1,061.81
Petty Cash	\$ <u>50.00</u>
Total Cash on Hand:	\$15,966.58

Susan Norris **moved** to file the report as presented. Kathryn Endo-Roberts **seconded** the motion. **Motion carried.**

Bills to be paid:

\$116.00	City of Torrance for 3/20/18 Library rental (Women's History Event)
\$116.00	City of Torrance for 4/19/18 Library rental (Poetry Competition)
\$116.00	City of Torrance for 6/14/18 Library rental (Flag Day Event)
\$25.00	Torrance Sister City for ACT advertisement

Peggy Dowell **moved** to pay the bills as presented. Megan Willis **seconded** the motion. **Motion carried.**

Check to ratify: #2114 City of Torrance \$862.00

Peggy Dowell **moved** to ratify the bill as presented. Susan Norris **seconded** the motion. **Motion carried.**

The South Bay Watercolor Society donated \$500.00 to the Arts Council to give to a Torrance student of ACT's choice. The Society would like to be invited to the ACT Student Arts Awards.

## **Chair Reports**

First VP Programs: Steve Norris

**Black History Event "Lady Patriot":** Saturday, February 17<sup>th</sup> @ 8:00 pm (Nakano).

**General Membership Meeting:** Saturday, March 3<sup>rd</sup> @ 11:30 am. Steve will book the Sizzler and get the menu information for Peggy so she can create the invitations.

**Women's History Event:** Tuesday, March 20<sup>th</sup> @ 7:00 pm (Library). Topic: "Women in Medicine" with a performance by Erin Beck-Acain portraying physician Elizabeth Blackwell. Erin and Eliana Fu from last year's event will be re-creating their roles at the Torrance Woman's Club on Wednesday, March 7<sup>th</sup>.

**Poetry Event:** Thursday, April 19<sup>th</sup> @ 7:00 (Library). Adults and children will be invited together for the same evening. The budget for the awards to be presented will be tabled until next month. Peggy will check how much money is left over from last year's Torrance Cultural Arts Commission donation for the event. Megan will check with a graphic artist to create an advertising flyer. A possible place to advertise would be at a Torrance Youth Council meeting in the West Annex (2<sup>nd</sup>/4<sup>th</sup> Wednesdays of the month).

**Asian History:** May TBD @ 7:00 pm (Library). Tim Toyoma has agreed to show his film "Day of Independence", a story of baseball in a Japanese concentration camp during World War II. Kathryn is still waiting to hear the price of the rights to show Janice D. Tanaka's two films, *Rebel With a Cause* and/or *Right of Passage*.

**Student Arts Awards:** Saturday, June 2<sup>nd</sup> @ TBD. Megan will visit The Depot restaurant to possibly rent The Kimono Room for the awards as well as view their menu(s). The lowest price would be \$28/person. It was decided to ask Mayor Furey and several Councilmen to attend the ceremony and help distribute the awards.

Peggy will meet with TUSD Superintendent Mannon and Tim Stowe on how to find students to participate. She will also create an application with an approximate deadline of March 15 for submissions.

**Flag Day:** Thursday, June 14<sup>th</sup> @ 7:00 pm (Library).

Rather than cancel the March 24<sup>th</sup> rental of the Recreation Center for the previously scheduled Student Arts Awards, it was discussed to present the date to TPAC to be used for a Torrance City Council Candidates Forum with emphasis on the Arts.

Megan Willis **moved** to co-produce the Candidates Forum with TPAC. Kathryn Endo-Roberts **seconded** the motion. **Motion carried.**

Discussion was held on various places to advertise ACT events:

- Torrance Cultural Services: Manager Eve Rappoport (Debbie Collins, Secretary)
- Daily Breeze: City Editor Frank Suraci
- Easy Reader: Reporter Bondo Wyszpolski
- Beach Reporter: Reporter Michael Hixon
- El Camino College: Associated Student Body (ASB) Coordinator Larry Moreno
- El Camino College: History Professor Arthur Verge

**Second VP Membership:** Kathryn Endo-Roberts

Kathryn relayed Mark Ridley-Thomas has grant money available. Janice Hahn also has money available for Torrance, which Kathryn will look into. The Los Angeles County Arts Commission has a 2-year grant if you have at least a 2-year track record of doing programs, which ACT now has.

Kathryn and Steve will check out the Torrance Chamber of Commerce List of Corporations in order to solicit future donations.

**Corresponding Secretary:** No report given.

**City Liaison:** No report given.

**Historian:** No report given.

**Torrance Cultural Arts Commission:** Megan Willis

Discussion was held on forming an Arts Council Advisory Committee.

Peggy Dowell **moved** to work towards forming a 5-person ACT Advisory Committee consisting of people from different facets of the community, i.e., the Arts, Politics, Education, Business Owners, etc.). Kathryn Endo-Roberts **seconded** the motion.

**Motion carried.**

Megan asked that the Board submit possible candidate names to her so the Board can prioritize a list of who to ask at the next meeting. Possibilities:

- TUSD Superintendant George Mannon
- Torrance Mayor Pat Furey
- A Torrance Councilperson
- Los Cancioneros Master Chorale Conductor

**NEW BUSINESS**

There being no further business, the President called for adjournment at 9:10 pm.

**Next meeting: February 22<sup>nd</sup>, 2018 @ 7:00 pm**

Susan Norris  
Secretary