

**Arts Council of Torrance
Regular Board of Directors Meeting
Thursday, April 26, 2018, 7:00 PM
Plasma Technology Conference Room, 1765 Oak St., Torrance**

Minutes

The meeting of the Arts Council of Torrance Board of Directors was called to order by President Megan Willis at 7:08 pm in the Plasma Technology Conference Room, 1765 Oak Street in Torrance, CA.

A quorum to conduct business was established. Attending the meeting were: Megan Willis, Steve Norris, Susan Norris, and Kathryn Endo-Roberts. Excused: Peggy Dowell, Owen Griffith and Jeannine Madden.

The minutes of the March 22, 2018 meeting were distributed. Steve Norris **moved** to approve the minutes as presented. Megan Willis **seconded** the motion. **Motion carried.**

Financial Report: Peggy Dowell

Treasurer's Report

Balances as of April 25, 2018

Ending Balance TCCU Checking:	\$ 4,396.93
Ending Balance TCCU Savings:	\$ 9,024.06
Ending Balance Sally Stowe Fund:	\$ 1,062.07
Petty Cash	\$ <u>50.00</u>
Total Cash on Hand:	\$14,533.06

Megan Willis **moved** to file the report as corrected. Susan Norris **seconded** the motion. **Motion carried.**

Checks to ratify:

#2138	Karen Basilius	\$100.00
#2139	Gay Durward	\$ 50.00
#2140	Paul Knapp	\$ 25.00
#2141	Daemon Burch	\$100.00
#2142	Amanda Peck	\$ 50.00
#2143	Rachelle Roseles	\$ 25.00

Susan Norris **moved** to ratify the bill(s) as presented. Megan Willis **seconded** the

motion. **Motion carried.**

Chair Reports

First VP Programs: Steve Norris

Poetry Event: Thursday, April 19th @ 7:00 pm (Library).

Enjoyable evening listening to the poetry entries. Awards were given, and photos of the winners from both the high school and adult groups were taken and have since been put up on the ACT website. Commissioner Linda Kraemer was in attendance and suggested advertising the poetry event at the numerous Torrance Senior Centers next year. Steve is planning to ask for funding from the Guggenheim Poetry Foundation. Kathryn will look over the grant information from them to see if it is anything that will serve Torrance.

Torrance City Council Candidates Forum w/emphasis on the Arts: Wednesday, May 9 @ TBD (Recreation Center).

Asian and Pacific Islander History: Monday, May 21st @ 7:00 pm (Library).

Student Arts Awards: Saturday, June 9th @ 11:30 – 2:00 pm (The Depot).

Megan will contact Tim Stowe for help distributing applications to the different schools. The revised submission deadline is May 15, 2018. Submissions are to be made digitally with a 5-minute time limit to include their name, school attending, category each is entering, age, and the title of the work. Megan will also contact Dr. Anderson to seek an audition space if one is deemed necessary.

Flag Day: Thursday, June 14th @ 7:00 pm (Library).

Steve will contact Everett Emerson to finalize his speech topic on flags of California and the military.

Special Asian and Pacific Islander History Event: It was proposed to have a special event in October, preferably a week after the Fall ACT General Membership Meeting, to invite Janice Tanaka to show her film and have the subject of the film, Aiko, attend and possibly speak. It was also suggested to make it a daytime program so more seniors

and those with daytime jobs could attend. Either the Katy Geissert Library or the Cultural Arts Center Garden Room would be appropriate to show a film.

Second VP Membership: Kathryn Endo-Roberts

Kathryn will talk to Ted Lange about selling his books at approximately \$3 to \$5 over cost as an ACT fundraiser.

The Chen Museum has 12 galleries and will accommodate up to 20 people for tours. Kathryn plans to ask The Chen to join as an ACT corporate member.

Kathryn is drafting a new renewal letter to members. Megan will assist.

Corresponding Secretary: No report given.

City Liaison: No report given.

Historian: No report given.

Torrance Cultural Arts Commission: Megan Willis: Nothing new to report.

NEW BUSINESS

Peggy will send the invitations out for the June 9th GMM, including to possible corporate sponsors as well as to the Torrance Watercolor Society so they can be a part of the Arts Awards presentations. Peggy will also talk to the mayor and/or councilmen/woman to assist in presenting the awards as well as installing the new ACT Board at the election also to be held during the meeting.

Megan will invite Anil Muhammed to the May 24th ACT Board meeting.

There being no further business, the President called for adjournment at 8:37 pm.

Next meeting: May 24th, 2018 @ 7:00 pm

Susan Norris
Secretary

