

**Arts Council of Torrance
Regular Board of Directors Meeting
Thursday, June 25, 2020, 6:15 PM
Via Zoom**

Minutes

The meeting of the Arts Council of Torrance Board of Directors was called to order by President Steve Norris at 6:21 pm via Zoom conference. A quorum to conduct business was established. Attending the meeting by computer were: Steve Norris, Susan Norris and Anil Muhammed; Kathryn Endo-Roberts and Megan Willis joined by phone. Peggy Dowell was excused.

The minutes of the February 26, 2020 meeting were reviewed (previously had not been read by all). Megan **moved** to approve the minutes as presented. Anil **seconded** the motion. **Motion carried.**

The minutes of the May 28, 2020 meeting were available to read during the meeting. Anil **moved** to approve the minutes as presented. Megan **seconded** the motion. **Motion carried.**

Financial Report: Anil Muhammed

Treasurer's Report

Balances as of May 31, 2020

Ending Balance TCCU Checking:	\$14,220.35
Ending Balance TCCU Savings:	\$ 5,546.42
Ending Balance Sally Stowe Fund:	<u>\$ 563.91</u>
Total Cash on Hand:	\$20,330.68

Susan **moved** to file the report as presented for audit. Kathryn **seconded** the motion. **Motion carried.**

Kathryn **moved** to file the books for the annual audit. Megan **seconded** the motion. **Motion carried.**

Bills to be paid:

\$500.00 Hartford Insurance

Susan **moved** to pay the bills as presented. Steve **seconded** the motion. **Motion carried.**

Chair Reports

First VP Programs: Steve received a refund from the Torrance Cultural Arts Center of \$306.00. He will get the check to Anil.

Steve reported successfully getting an extension for our LA County grant until June 30, 2021.

Steve **moved** to postpone all 2020 events until 2021. Megon **seconded** the motion. **Motion carried.**

Discussion was held on possible virtual events ACT could do. Ozzie Vinuenza could help video for any virtual presentations. Possible poetry "teaser" virtual program but keep regular competition for April. Perhaps self-video and Ozzie could put it together to put up on Facebook.

Need a letter for members with the slate of officers and update of activities, renewals and donation link for Facebook/YouTube. Elections will need to be handled by mail.

Possible on-line auction. Who knows how to do it? Any legal issues?

Second VP Membership: Peggy Dowell – No report

Torrance Cultural Arts Commission: Anil Muhammed – No report; commission meeting cancelled.

NEW BUSINESS

There being no further business, the President called for adjournment at 6:52 pm.

Next meeting: Tentatively set for a check-in Zoom meeting on July 24th @ 6:15

Susan Norris
Secretary