

Arts Council of Torrance
Regular Board of Directors Meeting
July 15, 2021 @ 4:00 pm
1765 Oak Street Conference Room

The meeting of the Arts Council of Torrance Board of Directors was called to order by President Steve Norris at 4:25 pm in the Plasma Technology Conference Room, 1765 Oak Street in Torrance, CA. A quorum to conduct business was established. Attending the meeting were Kathryn Endo Roberts, Anil Muhammed, Steve Norris, Susan Norris and Megan Willis. Peggy Dowell was excused.

The minutes of the June 25, 2020 meeting were distributed. Megan moved to approve the minutes as presented. Anil seconded the motion. Motion carried.

The meeting minutes for the August 5, 2020 meeting needed approval. Anil moved to approve the minutes as presented. Kathryn seconded the motion. Motion carried.

Financial report: Anil Muhammed

The financial report submitted for the August 5, 2020 meeting needed approval with a correction to the date (corrected to "August 5, 2020" from the original "July 29, 2020.") Kathryn moved to file the report for audit as presented. Megan seconded the motion. Motion carried.

Treasurer's Report

Balances as of June 30, 2021

| | |
|----------------------------------|--------------|
| Ending Balance TCCU Checking: | \$ 13,202.30 |
| Ending Balance TCCU Savings: | \$ 5,551.00 |
| Ending Balance Sally Stowe Fund: | \$ 564.37 |
| Total Cash on Hand: | \$19,317.67 |

Bills to Pay:

\$100 to Rhonda Hutchinson (Women in Fashion for Omnilore – July 1, 2021)
\$100 to Vikki Alfvín (Women in Fashion for Omnilore – July 1, 2021)

Bills to Ratify (outlined on the Treasurer's Report as bills paid between July 1, 2020 and June 4, 2021).

Megan **moved** to file the report for audit, ratify the bills as presented in the Treasurer's Report, and pay the bills as presented. Susan **seconded** the motion. **Motion carried.** There are numerous outstanding checks yet to be cashed (Receipts in Transit). The group will work to find out whether new checks need to be issued or if the checks have already been cashed. Anil will put together a budget to be presented at the next meeting in August.

Chair Reports

1st VP Programs: Steve reported that several Zoom History presentations were made in 2020 and early 2021 which included donations from the groups: The Torrance Woman's Club, Omnilore and Las Vecinas.

Steve was able to get an extension of our LA County grant until June 30, 2022.

Discussion was held on using Megan's Poetry video as a marketing tool to Women's clubs, in the library, and possibly as part of other art groups' events. It was also decided that adding some specific tabs (Dance, Poetry, Music, Theater, etc.) to the webpage would better highlight our programs. Using a "Google strategy" would also get the Arts Council name out there more.

Due to precautions for Covid, it was decided the next General Membership meeting in October should be held on Zoom. Following GMMs could be held at The Depot or perhaps some other location yet to be determined.

Kathryn introduced the idea of awarding Chef Shafer of The Depot with an award honoring his contribution to the Arts.

Discussion was held for a possible "Food Fest" event in 2022 to include other arts and groups as well as cultural groups with food tasting.

2nd VP Membership: No report

Elections: Will need Peggy Dowell's help in setting up Election info prior to the October General Meeting on Zoom. We will need to physically mail the slate of officers to people as well as a letter with a brief explanation of what we plan to offer in the future.

There being no further business or announcements, the President called for adjournment at 5:35 pm.

Next Meeting: August 25, 2021 @ 5:00 pm

Susan Norris, Secretary