

**Arts Council of Torrance
Regular Board of Directors Meeting
Thursday, May 28, 2020, 6:15 PM
Via Zoom**

Minutes

The meeting of the Arts Council of Torrance Board of Directors was called to order by President Steve Norris at 6:15 pm via Zoom conference. A quorum to conduct business was established. Attending the meeting by computer were: Steve Norris, Susan Norris and Anil Muhammed; Kathryn Endo-Roberts and Megan Willis joined by phone. Peggy Dowell was excused.

The minutes of the February 26, 2020 meeting were emailed but had not been read prior to the meeting. The minutes will be voted on either by email or at the next meeting.

Financial Report: Anil Muhammed

Treasurer's Report

Balances as of April 30, 2020

Ending Balance TCCU Checking:	\$14,520.35
Ending Balance TCCU Savings:	\$ 5,546.42
Ending Balance Sally Stowe Fund:	<u>\$ 563.91</u>
Total Cash on Hand:	\$20,630.68

Susan **moved** to file the report for audit as presented. Steve **seconded** the motion.
Motion carried.

Bills to be paid:

\$100.00 Rhonda Hutchinson (*Madame Curie* replacement actor – March 12)

Bonnie Copeland returned both "actor" payments for *Madame Curie* as a donation, and Erin Beck-Acain could not attend the March 12th performance due to COVID-19 quarantining. Rhonda Hutchinson filled in for Erin, thus Erin's actor payment was voided and we request a check be made out to Rhonda.

Susan **moved** to pay the bills as presented. Megan **seconded** the motion. **Motion carried.**

Steve is in possession of a \$200.00 donation check from The Torrance Woman's Club for the *Madame Curie* event and will arrange to give Anil the check in exchange for the check for Rhonda Hutchinson which Susan will deliver.

Anil also presented an Income/Expense Comparison for the current year so we could see where the budget stands to date.

Chair Reports

First VP Programs: Steve gave a brief report on the success of the Black History and Women's History events and announced that the Poetry Competition, Arts Awards, Asian-Pacific Heritage, GMM, and Flag Day events were all cancelled.

Steve explained the LA County grant situation as to their wanting an accounting on money spent although ACT had to cancel numerous programs due to COVID-19. Steve will attempt to get an extension.

Megan recommended no programs the rest of this calendar year for public health safety reasons. The other Board members agreed.

Discussion was held on the idea of holding a virtual/Zoom Poetry event to make up for canceling the April competition.

Anil will contact Tim Stowe of TUSD about the Arts Awards and whether there's another way we could possibly hold it or perhaps some other type of art competition.

Second VP Membership: Peggy Dowell – No report

Due to not being able to hold a public GMM in May, elections will need to be held by mail.

Torrance Cultural Arts Commission: Anil Muhammed – No report

NEW BUSINESS

There being no further business, the President called for adjournment at 6:53 pm.

Next meeting: Tentatively set for a check-in Zoom meeting on June 4th @ 6:15

Susan Norris
Secretary