

**Minutes  
Arts Council of Torrance  
Regular Board of Directors Meeting  
November 17, 2016  
1765 Oak Street - Plasma Technology Conference Room**

The regular board of directors meeting was called to order by President Steve Norris at 6:35 p.m. in the PTI Conference Room, 1765 Oak Street, Torrance.

A quorum was established.

Attending the meeting: Steve Norris, Sue Berliner, Patrice Lefevre, Peggy Dowell, Janene Ferguson

Excused absences: Richard Whitehorse, Megan Willis

Copies of the Minutes of the October 27, 2016 Board of Directors Meeting were distributed. Janene Ferguson **moved** to approve the minutes as printed; Patrice Lefevre **seconded** the motion. **Motion Carried.**

Copies of the November 5, 2016 GMM were distributed. Janene Ferguson approved as printed. Copies will be e-mailed to Richard Whitehorse and Megan Willis for their approval as stated in the minutes.

Patrice Lefevre, Treasurer distributed copies of the financial report for period ending October 31, 2016 indicating the following:

Beginning Balance - Checking Account	\$10,195.20
Sally Stowe Achievement Awards Fund Balance	1,660.03
Total Income	\$ 6,426.00
Total Expenses	<u>\$ 71.25</u>
Ending Balance - Checking Account	\$16,549.95
Sally Stowe Achievement Award Fund Balance	\$ 1,660.03
Petty Cash	<u>50.00</u>
<b>TOTAL CASH ON HAND</b>	<b>\$18,259.98</b>

Sue Berliner **moved** to file the report for audit; Janene Ferguson **seconded** the motion. **Motion Carried.**

Bills submitted: \$132.00 City of Torrance for Rental of Library Meeting Room on March 9, 2016

\$20.00 Flowers for GMM meeting Speaker (Peggy Dowell)

Janene Ferguson **moved** to pay the bills; Sue Berliner **seconded** the motion. **Motion Carried.**

## **Chairmen Reports:**

**Sue Berliner, 1<sup>st</sup> Vice President** (Programs) The board members agreed that the GMM was a success and enjoyed Megan's poetry. It was stated that ACT may want to consider purchasing a tabletop podium for future use as ACT had to borrow one from another group. Suggestions for a speaker at our June GMM were made. It was decided to ask Cinthia Joyce to do a sculpturing demonstration. Peggy will contact Cinthia.

No membership report given.

Corresponding Secretary Janene Ferguson stated she has sent 3 Birthday cards out and a thank you letter to Grainger for their donation.

City Liaison Janene Ferguson also stated that the South Bay Focus Art Exhibit at the Torrance Museum that is opening soon features a variety of adjudicated media and the Torrance Theatre Company is opening new show "Peter and the Star Catcher". She also distributed the latest flyer of dates and subjects of the Artful Days series.

**Poetry Slam Committee** has not met, but will do so in the future. Steve Norris stated that April is National Poetry Month which may be a good month to schedule the event.

**Reflections Art Exhibit:** In response to Richard Whitehorse's e-mail, the Board agreed to a date of January 28, 2017 to do the Reflections Exhibit at Destination Art. Patrice Lefevre said that date is doable, but will need to contact the middle schools to see the number of pieces that will be submitted. If not enough, she will ask the high schools to submit artwork to show in the exhibit.

**The Poppies of Flanders Field** was reviewed. Steve Norris gave a brief report of what was presented. He had prepared a slide presentation to go along with Everett Emerson's talk about the Poppies and their relationship to the Flanders Field of WWI. Two veterans also spoke of their experiences. Steve stated that the Councilmen and Commissioners of Torrance were happy that ACT was producing this event which tied into the City's first annual Breakfast for Veterans. It was expressed that it would be possible for ACT to work with the City next year in the celebration of Veterans Day.

**Black History Month:** Peggy Dowell proposed that the Arts Council partner with TPAC and the South Bay Conservatory in presenting Ted Lange's reading of George Washington's Boy to celebrate Black History Month. The reading is scheduled for Sunday, February 26, 2017. The Board unanimously agreed to partner in the program with a \$500 donation towards the actor's fees. A check will be approved at the next board meeting.

**Art in a Box:** Janene Ferguson stated she will be checking with hospitals as to their interest and requirements for this type of project. She also felt it would be prudent to check with an attorney regarding artists' rights if they contribute their ideas to this project.

**ACT Video:** A discussion was held regarding as to where we might begin on this project. It was agreed that a plan needs to be made as to how ACT would use the video, how many minutes long it should be, and what the content should be. It was suggested that Janene may want to check with CitiCable if there was anyone who might want to help with this project since they train new people wanting to learn to video and edit.

**Celebrating Womens' Achievements Program:** Steve reserved the date of Thursday, March 9, 2017 at the Main Library meeting room to present the program. He is working on program content and has several women actors who are interested in helping in the presentation.

The board members agreed to by the December 22, 2016 meeting and have the next board meeting on Thursday, **January 26, 2017 at 6:30 p.m.**

There being no further business, the meeting was adjourned at 8:25 p.m.

Peggy Dowell  
Recording Secretary