

MINUTES
Arts Council of Torrance
Regular Board of Directors Meeting
Thursday, April 27, 2017 6:30p.m.
Plasma Technology Conference Room, 1765 Oak Street

President Norris called the meeting of the Arts Council Board of Directors to order at 6:38p.m. on April 27, 2017 in the PTI Conference Room located at 1765 Oak Street in Torrance. President Steve Norris appointed Janene Ferguson as Recording Secretary pro-tem for the meeting.

A quorum was established. Attending the meeting were Steve Norris, Patrice Lefevre, Richard Whitehorse, Janene Ferguson and Megan Willis.

Excused Absence: Sue Berliner, Peggy Dowell, Owen Griffith

Minutes for the March 2017 Board Meeting was postponed to the May meeting because of Secretary's absence.

Patrice Lefevre distributed copies of the Treasurer's Report for period ending March 31, 2017 indicating the following:

Beginning Balance – TCCU	\$17,055.95
Sally Stowe Fund	\$ 1,660.03
Total Income: Memberships, GMM/SSA, and Raffle	\$ 888.44
Total Expense: Student Spotlight Awards, Caterer, 5 Actor Honorariums	\$ 5,201.50
Ending Balance – TCCU	\$13,242.89
SS Arts Fund	\$ 1,160.03
Petty Cash	\$ 50.00
Total Cash on Hand	\$14,452.92

Megan Willis moved to file the report for audit; Richard Whitehorse seconded the motion. Motion Carried.

Janene Ferguson presented a bill for \$59.94 for balloons at the Student Spotlight Awards. Patrice presented a bill for renewal of the Constant Contact account for \$168.00. Richard moved to pay the bills: Megan Willis seconded the motion. Motion Carried. Patrice issued a check for \$264.00 to COT for Library rental for Poetry Slam and Asian History presentation. Richard Whitehorse moved to ratify the actions and Janene Ferguson seconded the motion. Motion carried. Steve Norris requested \$50 to be sent to the Torrance Cultural Arts Foundation for the June City Arts Expo. Patrice moved to pay the fee and Megan seconded the motion. Motion carried.

The Nominating Committee for 2017-2018 Officers are Patrice Lefevre, Sue Berliner, Janene Ferguson, Pam Hill and Jim Hill. Plans were made to discuss slate of officers through email.

Chairmen Reports:

No report from Sue Berliner as she was absent but she sent word that the invitation for the next GMM on June 3, 2017 is in process. There was some confusion as to what the program would be. Steve Norris had contacted the Sally Stowe Awardee, MacKenzie Kasden to do a visual arts demonstration. Sue had planned another Membership "carry-in/carry-out" Exhibition. Sue would confirm program. June 3, 2017 is set for the Luncheon at Sizzler Restaurant from 11am – 2pm.

Membership Chairman, Richard Whitehorse dispersed a current ACT membership roster that indicated 40 paid members for 2016-2017 year. Peggy Dowell will be asked to update the membership brochure to be included in the June membership renewal campaign that he will start.

Corresponding Secretary, Janene Ferguson stated she sent four birthday cards in March plus two thank you notes to Councilmen Griffiths and Councilman Weideman for their participation in the ACT Spotlight Awards. She sent three birthday cards in April.

Janene passed out postcards for the TAM Bakers' Dozen Exhibition, flyers for Stories in Art, Artful Days and Torrance Theater Co. "The Last Five Years" May 13 – June 18, 2017. Flyers for the Torrance Civic Chorale were also passed out as well as the Torrance Seasons summer class and program schedule.

Janene said she would create a sign-up sheet for working the booth at the City Arts Expo, Saturday, June 24, 2017.

Torrance Cultural Arts Commissioner, Megan Willis announced that applications for City Grants are out and will be due May 5, 2017. Discussion for programs to request funds for ranged from Black History Month, Poetry Slam Women's History month and Asian History month. Megan passed out forms for nominating individuals or groups for the Excellence in Arts Awards held in October 2017. Megan also passed out flyers for the June 11th, Los Cancioneros Master Chorale production "East Meets West."

Discussion review from Steve Norris, Megan Willis, Richard Whitehorse and Patrice Lefevre regarding the Poetry Slam held Thursday, April 13, 2017 in the Library Meeting Room. Awardees included three who won in the adult section and six for the youth section. Fourteen individuals participated. Points to consider for next year were discussed and it was decided to do it again in 2018.

Steve Norris brought up the opportunity to celebrate Pacific Asian Heritage Month in May. Space is reserved for Monday, May 15 in the Library Meeting Room for the showing of the movie "Visas and Virtue" with guest speaker Tim Toyama and "Letters to Eve" with playwright Daniel Sugimoto. Program is free produced by ACT at 7:00pm. Council members will be invited.

Steve Norris discussed the status of adding ACT to the list of organizations to have rent-free classification under General Services—one time a year as a non-profit Torrance organization. Steve was planning to attend a City Council meeting to request this.

There being no further business, the meeting adjourned at 8:46p.m.

Janene Ferguson
Acting Secretary