

**MINUTES**  
**Arts Council of Torrance**  
**Regular Board of Directors Meeting**  
**Thursday, March 23, 2017**

President Norris called the meeting of the Arts Council Board of Directors to order at 6:40 p.m. on March 23, 2017 in the PTI Conference Room located at 1765 Oak Street in Torrance.

A quorum was established. Attending the meeting were the following: Steve Norris, Patrice Lefevre, Peggy Dowell, Megan Willis, Sue Berliner  
Excused Absence: , Owen Griffith, Richard Whitehorse, Janene Ferguson

Copies of the February 16, 2017 Board Meeting were distributed to members. Megan Willis **moved** to approve the minutes as printed. Patrice Lefevre **seconded** the motion. **Motion Carried.**

Copies of the March 4, 2017 GMM were distributed to board members. Steve Norris **moved** to approve the minutes as corrected. Megan Willis **seconded** the motion. **Motion Carried.**

Patrice Lefevre distributed copies of the Treasurer's Report for period ending March 10, 2017 indicating the following:

Beginning Balance - TCCU	\$17,057.95
Sally Stowe Arts Fund	\$ 1,660.03
Total Income:	\$ 90.00
Total Expenses:	\$ 91.00
Ending Balance - TCCU	\$17,055.95
Sally Stowe Arts Fund	\$1,660.03
Petty Cash	\$ 50.00
Total Cash on Hand	\$18,766.01

Sue Berliner **moved** to file the report for audit and radify check No. 2050 to Sue Berliner; Megan Willis **seconded** the motion. **Motion Carried.**

No bills were presented.

Patrice Lefevre said that the Post Office facility we have been using will no longer be able to provide the mail box to ACT for free. Sue Berliner **moved** that Patrice Lefevre look for and get a new P. O. Box for ACT. Megan **seconded** the motion. **Motion Carried.**

Nominating Committee: The board nominated Janene Ferguson, Sue Berliner, and Patrice Lefevre to serve on the nominating committee. Two persons from the general membership will be contacted to also serve to fulfill the requirements set forth in the Bylaws. When all Nominating Committee Members are selected, Peggy will contact current members to vote on the committee prior to their deliberations. The general membership needs to have a 30-day notice of the nominated officers for the coming year as election will occur at the June 3, 2017 GMM.

**Chairmen Reports:**

Sue Berliner will contact MacKenzie Kasden 1<sup>st</sup> Place winner for Visual Arts about speaking at the GMM on June 3, 2017. She will book the large room at the Sizzler to accommodate artwork exhibit from members and friends.

No report from Membership as Richard Whitehorse was unable to attend the meeting.

Since Janene Ferguson was out of town, Peggy Dowell distributed flyers and information she had provided regarding arts activities within the City. Torrance Civic Chorale, Sat. April 22, 2017 concert at 8:00 pm. at Armstrong; Bakers' s Dozen no. 6 at TAM from March 25 to May 19, 2017; Cherry Blossom Cultural Festival Sunday, March 26, 2017 at Columbia Park; Stories in Art on Thursday, April 13<sup>th</sup> and May 11 at TAM from 4-6 p.m.; Discovering Cuba, Sat. March 25, 2017 4:30-5:30 pm at TAM; Torrance Theatre Company The Cripple of Inshmaan March 18- April 23, 2017 at 1316 Cabrillo Ave.

Megan Willis referred to the e-mail she sent to all regarding the update of the Cultural Center. E-mail is attached to these minutes.

Steve Norris stated that Poetry Slam will be held April 13, 2017 at the Katy Geissert Library Meeting room 7 - 8:30 p.m. Discussion regarding residency requirements for students was discussed and agreed that students residing in Torrance would be eligible as well as students not residing in Torrance, but attending Torrance Schools. Home schooled students were also eligible. The requirement of poetry not containing profanity or references to nudity, sex, or drugs was also discussed. Steve Norris stated that there were some laws that limited these items when dealing with students under the age of 18 and that it was necessary that we comply. Poetry will be screened prior to the event. There will be an Adult Category and Student Category. Grant from the Cultural Arts Commission will be used for prize money and part of the overall costs for the event. Patrice Lefevre stated that the date of April 13, 2017 may not allow enough time to contact the students and suggested another date be looked for in May. Steve Norris indicated he would seek an additional date in case the Poetry Slam would have to be moved for lack of participation for the April 13 date. Peggy Dowell will prepare an application form with consent form for posting poetry on website and for videotaping.

Everyone agreed that the Spotlight Awards went well. Patrice Lefevre stated that a reluctance from students to apply was still a problem. She suggested perhaps ACT would consider splitting up the Awards and stage multiple events highlighting different categories.

Steve Norris reported that the Celebrating Women's Achievements Program went well. Those attending seemed pleased with the event from the comments received.

Steve Norris reported that he is working with Councilman Kurt Weideman to have ACT placed on the rent-free list under General Services which would be of great help to ACT for our Spotlight Award event as well as the competition process.

There being no further business the meeting was adjourned at 8:20 p.m.

Next meeting will be Held Thursday, April 27, 2017 at 6:30 p.m. at the Plasma Technology Conference Room 1765 Oak Street Torrance.

Peggy Dowell  
Secretary

Peggy Dowell  
Secretary