

**Minutes**  
**Arts Council of Torrance Board of Directors**  
**Regular Meeting**  
**January 28, 2016**

The regular meeting of the Arts Council of Torrance Board of Directors was called to order at 6:10 p.m. by President Steve Norris on January 28, 2016, in the PTI Conference Room located at 1745 Oak Street Torrance CA.

A quorum was established:

Attending the meeting were Steve Norris, Patrice Lefevre, Janene Ferguson, Peggy Dowell, and by telephone conference Sue Berliner.

Excused: Owen Griffith

Absent: Megan Willis

**Minutes**

Minutes of the December 3, 2015 Board Meeting were distributed. Janene Ferguson ***moved*** to approve the minutes as printed. Steve Norris ***seconded*** the motion. **Motion Carried.** Patrice Lefevre ***moved*** to approve the Board of Directors minutes of October 29, 2015 at February meeting. Janene Ferguson ***seconded*** the motion. **Motion carried.**

The GMM Minutes of November 7, 2015 be presented for approval at a later date.

**Financial Report**

Patrice Lefevre, Treasurer, distributed the financial report as follows:

Beginning Checking Balance as of 11-1-15	\$ 2,842.65
Total Income	\$ 2,025.00
Total Disbursements	\$ 557.73
Ending Checking Balance as of 12-31-2015	\$ 4,309.92
One West Bank CD Balance as of 12-31-2015	\$ 9,642.67
Petty Cash	\$ 50.00
Total Cash on Hand	\$14,002.59

Janene Ferguson ***moved*** to accept the report for audit; Steve Norris ***seconded*** the motion. **Motion Carried.**

No Bills were presented.

Janene Ferguson ***moved*** to purchase an ad for the Sister Cities Program at a cost of \$25.00; Steve Norris ***seconded*** the motion. **Motion Carried.** They will use previously used copy for the ad.

Patrice stated she will be closing the account at One West Bank and transferring funds to a CD account at Torrance Community Credit Union.

**Sally Stowe Arts Achievement Award**

Steve Norris presented a proposal by the family of Sally Stowe to create an annual “Sally Stowe Arts Achievement Award” to be presented to a student selected from the 1<sup>st</sup> place winners of the Arts Recognition Spotlight Awards. The award will consist of a monetary award of \$500 to the student and an engraved plaque, which will be funded by the family in perpetuity. A total of \$600 is pledged by the family to pay for the award. They have asked that the Arts Council be the receiver of donations given by friends and family for this award.

After discussion, Steve Norris ***moved*** that we create the annual award as presented and accept the donations on her behalf for the award. Janene Ferguson ***seconded*** the motion. **Motion Carried.**

It was unanimously agreed that a separate account will be created in which designated donations will be deposited specifically for this award.

It was further agreed that a link to enable a donation on the website would be created and Patrice Lefevre gave permission to use her phone number as the contact number.

The Board also acknowledged that it would need to establish a criteria for selecting the winner of the “Sally Stowe Arts Achievement Award”. This will be discussed and implemented with input from the family.

It was also suggested that the future that monies donated specifically for the Spotlight Awards be noted separately from the general accounts.

### **GMM Meeting Plans**

Via telephone, Sue Berliner reported that invitations have been mailed out for the GMM; however the date was not correct. The correct date will be uploaded to the website, and Patrice will send out correction notices to those members on the e-mail list. Others will be contacted by phone.

Sue stated that Mercury Award Stage Award Recipient Kayla Stefansson, 12-year old vocalist from South Bay Conservatory will be one of the entertainers at the luncheon.

Opportunity drawing items are always welcome. This meeting’s theme will be based around Valentine Day celebration. Sue will request the larger room at the Sizzler for this event.

The Board concurred that a stipend of \$35 would be paid to each entertainer from the amount budgeted for the GMM.

### **Membership**

Peggy Dowell, current Membership Chairman, stated that she had mailed letters, membership cards and membership booklets to every member. She believed the current membership was 54 members as of this date.

### **Spotlight Awards Event**

Patrice Lefevre, Chairman for the Arts Recognition Spotlight Awards, stated she is developing

letters for the teachers and would be delivering them personally to the schools. She will coordinate competition dates to be held at the Ken Miller Recreation Center with Steve Norris and General Services. Steve will ask the City Council for a waiver of fees for the event or use of the facilities for the competitions. It was agreed that two dates would be preferred if they can be arranged at the Ken Miller Recreation Center. Patrice will try to schedule the competition dates after Spring Break to give students additional time to prepare.

### **ACT Activities**

Patrice stated that several people had signed up for the Sunrider Museum Event tomorrow at 1 p.m. Discussion was held regarding the scheduling of an event every month by the Arts Council. Steve mentioned that Destination Art indicated they would be open to host a Poetry Reading event at their facility. He encouraged board members to present other ideas at future meetings.

### **General Announcements**

Steve said he and Ted Lange presented the commissioned artwork to the Police Chief at the City Council meeting on Dec. 22, 2015. It was well received. The Police Chief stated they will continue to support the Ted Lange production which is scheduled for February 27, 2016. The painting will hang in the foyer of the Police Station until a permanent location is selected.

Steve also announced that the Aerospace Players were presenting “Annie Get Your Gun” at the Armstrong Theatre the next two weekends.

Flyers for the Ted Lange play “George Washington’s Boy” scheduled for February 27, 2016 at the Nakano Theatre, Cultural Arts Center were distributed to those interested.

There being no further business the meeting was adjourned at 8:30 p.m.

Peggy Dowell  
Recording Secretary