

**Arts Council of Torrance
Regular Board of Directors Meeting
Thursday, June 27, 2019, 7:00 PM
Plasma Technology Conference Room, 1765 Oak St., Torrance**

Minutes

The meeting of the Arts Council of Torrance Board of Directors was called to order by President Pro Tem Steve Norris at 7:05 pm in the Plasma Technology Conference Room, 1765 Oak Street in Torrance, CA.

A quorum to conduct business was established. Attending the meeting were: Steve Norris, Susan Norris, Kathryn Endo-Roberts, Anil Muhammed and Peggy Dowell. Excused: Megan Willis, Owen Griffith and Jeannine Madden.

The minutes of the May 23, 2019 meeting were distributed. Anil **moved** to approve the minutes as presented. Kathryn **seconded** the motion. **Motion carried.**

Financial Report: Anil Muhammed

Treasurer's Report

Balances as of May 31, 2019

Ending Balance TCCU Checking:	\$ 2,042.15
Ending Balance TCCU Savings:	\$ 8,535.01
Ending Balance Sally Stowe Fund:	\$ <u>562.86</u>
Total Cash on Hand:	\$11,140.02

Peggy **moved** to file the report as presented. Susan **seconded** the motion. **Motion carried.**

Susan turned in \$1 in concession donations from the June 13th Poetry Competition.

Bills to be paid:

\$504.00	Peggy Dowell (reimbursement for Weebly Website 2-year subscription)
\$500.00	Anil Muhammed (reimbursement for annual payment to Hartford Insurance)

Susan **moved** to pay the bills as presented. Anil **seconded** the motion. **Motion carried.**

Checks to ratify:

\$100.00 Erin Beck-Acain (actor's fee for June 22nd South Bay Arts Festival)
\$100.00 Rebecca Silberman (actor's fee for June 22nd South Bay Arts Festival)
\$50.00 Karen Hill (hair/make-up fee for June 22nd South Bay Arts Festival)
\$950.00 Chef Michael Shafer (June 1st GMM meals at The Depot)

Anil **moved** to ratify the bill(s) as presented. Kathryn **seconded** the motion. **Motion carried.**

One more bill was presented to be ratified:

\$950.00 Chef Michael Shafer (June 1st GMM meals at The Depot)

Peggy **moved** to ratify the bill(s) as presented. Anil **seconded** the motion. **Motion carried.**

Chair Reports

First VP Programs: Steve Norris

The June 1st GMM was enjoyed by all. General thought was that we preferred the smaller room to the Kimono Room from last year; more intimate.

Winter 2020 GMM: Proposed date of Saturday, January 25th @ the Sizzler

Spring 2020 GMM: Proposed date of Saturday, June 6th @ the Depot Restaurant

Poetry Competition: Went smoothly and all 3 winners in each category attended to read their poems. Hoping to work with the library next year to increase publicity and awareness.

June 20th South Bay Arts Festival was a success with the ACT presentation of Women in Medicine, but we'd like to leave people with more info about ACT at next year's festival besides the Membership flyer, such as an eye-popping flyer and/or poster listing all our events.

March 2020 *Women in Science:* Irene Curie and TBD

We have been invited back to the Torrance Woman's Club on March 4, 2020 @ to present either *Women in Music* or *Women in Art*.

Plans are going forward with the August 17th Southeast Indian Festival. Awaiting an advertising flyer from the group coordinating the event.

May 2020 Asian-Pacific Islander event: Proposed presentation: *The First Chinese*

Peggy will forward the Arts Award scholarship paperwork to Tim Stowe in August to make sure the info goes out to the schools early in the school year with a follow-up in January. Sherry High to be included.

Steve and Kathryn will meet with Cindy Aguero at the Torrance Library to discuss working together to promote ACT's future events.

Second VP Membership: Kathryn Endo-Roberts

Incoming Membership Chairman Peggy Dowell handed out the latest membership flyer for critique. She will also create a membership booklet to be completed in the fall of 2019.

Torrance Cultural Arts Commission: Anil Muhammed provided an update from the Commission's last meeting. ACT received two grants to help pay rent for the August 17, 2019 Southeast Indian event in the Toyota Meeting Hall and the February 1, 2019 Black History Month presentation in the Nakano.

NEW BUSINESS

There being no further business, Steve called for adjournment at 8.27 pm.

Next meeting: July 25, 2019 @ 7:00 pm

Susan Norris
Secretary