

**Arts Council of Torrance
Regular Board of Directors Meeting
Thursday, July 25, 2019, 6:00 PM
Plasma Technology Conference Room, 1765 Oak St., Torrance**

Minutes

The meeting of the Arts Council of Torrance Board of Directors was called to order by President Steve Norris at 6:04 pm in the Plasma Technology Conference Room, 1765 Oak Street in Torrance, CA.

A quorum to conduct business was established. Attending the meeting were: Steve Norris, Susan Norris, Anil Muhammed and Peggy Dowell. Excused: Kathryn Endo-Roberts, Owen Griffith and Jeannine Madden.

The minutes of the June 27, 2019 meeting were distributed. Anil **moved** to approve the minutes as presented. Peggy **seconded** the motion. **Motion carried.**

Financial Report: Anil Muhammed

Treasurer's Report

Balances as of June 30, 2019

Ending Balance TCCU Checking:	\$ 4,585.86
Ending Balance TCCU Savings:	\$ 5,535.01
Ending Balance Sally Stowe Fund:	\$ <u>562.86</u>
Total Cash on Hand:	\$10,683.73

Peggy **moved** to file the report as presented. Susan **seconded** the motion. **Motion carried.**

Bills to be paid:

\$37.00 City of Torrance (balance due on deposit for 8/17/19 Indian event)

Peggy **moved** to pay the bills as presented. Susan **seconded** the motion. **Motion carried.**

Peggy **moved** to file the financial books for audit with Judy Looney. Susan **seconded** the motion. **Motion carried.**

After discussion, it was agreed to appoint Peggy Dowell as the Parliamentarian with voting rights, and Megan Willis as the Poetry Chair, Jeannine Madden as Website Chair, and Owen Griffith as a Consultant (the latter 3 with no voting rights). Peggy **moved** to appoint these four positions as discussed. Anil **seconded** the motion. **Motion carried.**

Chair Reports

First VP Programs: Steve Norris for Kathryn Endo-Roberts

Steve recently appeared in front of both the Torrance Arts Commission and the Community Arts group to discuss his concerns about training needed for the Armstrong Theater staff, particularly stage rigging.

Peggy mentioned the Armstrong will be undergoing renovations this next year.

It was agreed to add an ACT point of contact (POC) phone number and/or email to all our fliers.

Upcoming ACT events:

Sat., August 17, 2019 1:30 – 4:30 pm	<i>Jai Ho Festival</i> Toyota Meeting Hall
Saturday, September 28 5:30 – 10:30 pm	LA Opera live broadcast of <i>La Boheme</i> Columbia Park (sponsoring with County Supv Janice Hahn)
Saturday, October 5 11:00 am – 2:00 pm	Arts Council GMM The Sizzler Wendy Doyle: <i>What is Art?</i>
Sat., January 25, 2020 11:00 am – 2:00 pm	Arts Council GMM The Sizzler Dr. William Doyle: <i>Music</i>
Saturday, February 1 3:00 pm	Black History: <i>Lewis Latimer</i> The Nakano Theatre
Wednesday, March 4 1:00 pm	Women's History: <i>Women in Music</i> or <i>Women in Art</i> Torrance Woman's Club
Wednesday, March 11 daytime	Women's History: <i>Women in Music</i> Music Teacher's Association

TBD	Women's History: <i>Women in Science: Irene Curie</i> Katy Geissert Library
Thursday, April 30 7:00 pm	<i>4th Annual Poetry Competition</i> Katy Geissert Library
TBD (May 8 or 9) daytime	<i>Vietnamese Stories for Children</i> Katy Geissert Library
Saturday, May 9 2:00 pm	Asian-Pacific Heritage Month: <i>The First Chinese</i> Katy Geissert Library
Saturday, May 30 11:00 am – 2:00 pm	Arts Council GMM The Depot Restaurant Arts Council Award Winners
Saturday, June 6 2:00 pm	Flag Day: <i>The Story of the Star-Spangled Banner</i> Katy Geissert Library

Anil initiated a discussion with Tim Stowe to go over the ACT information sheet and application for the Arts Awards. Anil will update the paperwork with a couple changes and go over it again with Tim in August so that Tim can distribute it to the four Torrance high schools at the beginning of the 2019-2020 school year. ACT will follow up with another distribution of the information in early 2020. Sherry High School will also be invited to participate. It is hoped that the judging can be done early enough in Spring so that the winners can receive their certificates and checks at their respective school year-end awards/scholarship banquets.

Peggy will update the ACT letterhead with the 2019-2020 officers.

Second VP Membership: Peggy Dowell

Peggy has finished updating the membership brochure and requested names and addresses for any potential new ACT members.

Torrance Cultural Arts Commission: Anil Muhammed reported 3 new members have joined the commission which now has a full slate of commissioners. They recently met to distribute their yearly grant money to numerous organizations.

NEW BUSINESS

Susan submitted a list of proposed future ACT Board Meeting dates. It was decided to change the meetings from 7:00 pm to 6:00 pm. Future dates are:

August 22, 2019 @ 6 pm
September 26, 2019 @ 6 pm
October 24, 2019 @ 6 pm
December 5, 2019 @ 6 pm
January 23, 2020 @ 6 pm
February 27, 2020 @ 6 pm
March 26, 2020 @ 6 pm
April 23, 2020 @ 6 pm
May 28, 2020 @ 6 pm
June 25, 2020 @ 6 pm

There being no further business, the President called for adjournment at 7:01 pm.

Next meeting: August 22, 2019 @ 6:00 pm

Susan Norris
Secretary