

**Arts Council of Torrance
Regular Board of Directors Meeting
Thursday, January 24, 2019, 7:00 PM
Plasma Technology Conference Room, 1765 Oak St., Torrance**

Minutes

The meeting of the Arts Council of Torrance Board of Directors was called to order by Megan Willis at 7:10 pm in the Plasma Technology Conference Room, 1765 Oak Street in Torrance, CA.

A quorum to conduct business was established. Attending the meeting were: Megan Willis, Peggy Dowell, Anil Muhammed, Kathryn Endo-Roberts, Steve Norris and Susan Norris. Excused: Owen Griffith and Jeannine Madden.

The minutes of the November 29, 2018 meeting were distributed. Steve **moved** to approve the minutes as presented. Kathryn **seconded** the motion. **Motion carried.**

Financial Report: Anil Muhammed

Treasurer's Report

Balances as of December 31, 2018

Ending Balance TCCU Checking:	\$ 3,716.37
Ending Balance TCCU Savings:	\$ 8,528.63
Ending Balance Sally Stowe Fund:	\$ <u>562.44</u>
Total Cash on Hand:	\$12,807.44

Peggy reported that Citizens Bank made a \$500.00 donation to the Arts Council of Torrance.

Peggy **moved** to file the report as presented. Susan **seconded** the motion. **Motion carried.**

Bills to be paid:

\$100.00 Jonathan Beutler (speaker fee for Feb 2, 2019 GMM)

Peggy **moved** to pay the bills as presented. Steve **seconded** the motion. **Motion carried.**

Checks to ratify:

#2522 \$663.00 City of Torrance (2/9/19 Black History deposit)

Susan **moved** to ratify the bill(s) as presented. Peggy **seconded** the motion. **Motion carried.**

Chair Reports

First VP Programs: Steve Norris

The Sizzler is booked for the February 2, 2019 GMM. Discussion was held to also book the fall GMM at The Sizzler. Anil **moved** to book The Sizzler on October 19, 2019 for the GMM. Kathryn **seconded** the motion. **Motion carried.**

The Depot Restaurant “Kimono Room” was agreed upon for the June 1st GMM and Student Art Awards Presentation, as well as raising the price to better cover our costs. Megan **moved** to hold the June 1st GMM at The Depot and to raise the price per attendee to \$32. Steve **seconded** the motion. **Motion carried.**

Paula Kelley is booked to portray Amy Beach for the March 14th Women in Music presentation at the Katy Geissert Library.

Malathi and Suresh Iyengar are booked for the May 9th Asian Heritage Month Event.

Susan will put together a list of dates of our ACT upcoming events to hand out at the GMM as well as for Megan to have available at the March 30th TPAC Awards. She will also bring some ACT Membership applications.

Discussion was held on Anil’s proposed August 2019 show in the Toyota Meeting Hall. He would like to show the short film “Skate Girls of Kabul” as well as have a small fashion show, serve food, and have his band entertain.

Peggy will look into pricing for Bulk Mail rates to see if there is an economic way to advertise ACT membership and events by regular mail.

January’s “Rebel With a Cause” event was a success with 100 people in attendance.

Places to send our event flyers in the future: 1) the City Council Office; 2) Terri Ann Ferrin; 3) Torrance Library (contact: Cynthia Aguero); 4) the Lomita Library; 5) our ACT General meetings; 5) The Daily Breeze.

The Poetry Competition info has been sent to Tim Stowe to help distribute throughout the school district. The Competition will be April 11th, and Megan is lining up the judges. Light refreshments such as cookies and fruit will be served. Need to make sure we have the checkbook available that night to write out checks for the winners.

Discussion was held on how much money to budget for the upcoming February 9th Black History event with Ted Lange since there are more actors involved than in previous years. Kathryn **moved** to pay \$100 per actor (x 14 actors) plus food expenses not to exceed a total of \$1,800. Steve **seconded** the motion. **Motion carried**. Coffee, cookies, tea, cocoa, and coffee will be provided, along with the donation box.

Second VP Membership: Kathryn Endo-Roberts

Kathryn is still going through the current email lists to find current addresses for future membership mailings as well as weed out people who have moved or passed.

Torrance Cultural Arts Commission: Megan Willis

The TPAC awards will be March 30th. Megan will accept an award on behalf of the Arts Council as well as recognize Kathryn and Steve for their work with the history events.

NEW BUSINESS

Peggy suggested a White Elephant Sale and auction, possibly at the Torrance Airport, as a future fundraising idea. If it were held in November, we could advertise it at the October GMM.

There being no further business, the President called for adjournment at 8:40 pm.

Next meeting: February 28, 2019 @ 7:00 pm

Future meetings: March 28, 2019 @ 7:00 pm
 April 25, 2019 @ 7:00 pm
 May 23, 2019 @ 7:00 pm

Susan Norris
Secretary

