

**Arts Council of Torrance
Regular Board of Directors Meeting
Thursday, February 28, 2019, 7:00 PM
Plasma Technology Conference Room, 1765 Oak St., Torrance**

Minutes

The meeting of the Arts Council of Torrance Board of Directors was called to order by Steve Norris at 7:20 pm in the Plasma Technology Conference Room, 1765 Oak Street in Torrance, CA.

A quorum to conduct business was established. Attending the meeting were: Peggy Dowell, Anil Muhammed, Kathryn Endo-Roberts, Steve Norris, and Susan Norris. Excused: Megan Willis, Owen Griffith and Jeannine Madden.

The minutes of the January 24, 2019 meeting were distributed. Peggy **moved** to approve the minutes as presented. Anil **seconded** the motion. **Motion carried.**

Financial Report: Anil Muhammed

Treasurer's Report

Balances as of January 31, 2019

Ending Balance TCCU Checking:	\$ 3,053.37
Ending Balance TCCU Savings:	\$ 8,531.85
Ending Balance Sally Stowe Fund:	\$ <u>562.65</u>
Total Cash on Hand:	\$12,147.87

Peggy **moved** to file the report as presented. Susan **seconded** the motion. **Motion carried.**

Bills to be paid:

\$34.24	Susan Norris	2/2/19 GMM table decorations
\$398.49	Susan Norris	2/19/19 cast food/refreshments
\$230.32	Peggy Dowell	Constant Contact

Peggy **moved** to pay the bills as presented. Kathryn **seconded** the motion. **Motion carried.**

Susan turned in \$31 received by donation for refreshments served at the February 9th Black History event.

Chair Reports

First VP Programs: Steve Norris

The February 2 GMM speaker Jonathan Beutler was well-received.

Ted Lange's Black History show was also well-received with approximately 56 in attendance.

The Arts Commission has approved ACT's request for a fee waiver for our upcoming programs. The request will now be sent to the City Council on March 5th. In March the Council can be approached again to ask for money for the August Pakistani Cultural Event.

The Torrance Woman's Club presentation on March 6th will have two actors, Erin Beck-Acain and Rebecca Silberman, and Paula Kelley is set for the March 14th Women in Music event.

The May Asian Pacific Heritage Month event is in good shape.

Steve will attempt to get General Ellen Pawlikowski for a Women's History event in the future, and he is planning a "Black Inventors" event for next January featuring an actor portraying inventor Lewis Latimer.

Peggy has created flyers for the March 14th and May 9th events.

Susan reported on behalf of Megan on the April 11th Poetry Competition: The applications have gone out to the schools and other groups such as the South Bay Manuscripters, and she's gotten 20 entries so far. She, Gay Durward and Susan Norris will be judges.

Megan will talk with Chef Schafer about the June 1st GMM menu and deposit info.

Peggy nominated Anil Muhammed, Kathryn Endo-Roberts and Susan Norris to serve on the election Nominating Committee. Steve **seconded** the motion. The voting was **UNANIMOUS**. Steve will ask Pam and Jim Hill to be our two required general membership committee members. If they agree, Peggy will send out a list of the Nominating Committee members to the membership for approval.

Second VP Membership: Kathryn Endo-Roberts is continuing to work on updating the current email list asking who would like to receive information by email vs. postal mail.

Torrance Cultural Arts Commission: Anil Muhammed reported he attended the Strategic Plan meeting for the Arts.

Chris Wolf invited a member of the Arts Council to join him in a podcast interview.

Susan **moved** to pay Paula Kelley a \$100 actor fee for the March 14th Women in History event. Steve **seconded** the motion. **Motion carried.**

Peggy **moved** to put a \$25 ACT ad in the upcoming Bunk-sai Program with Torrance Sister City Association. Kathryn **seconded** the motion. **Motion carried.**

Susan **moved** to pay Erin Beck-Acain a \$100 actor fee, Rebecca Silberman a \$100 actor fee, and Karen Hill a \$50 Hair/Make-up fee for the March 6th Women in History event. Peggy **seconded** the motion. **Motion carried.**

Susan **moved** to pay Patti Breitag \$100 accompaniest fee for the March 14th Women in History event. Steve **seconded** the motion. **Motion carried.**

NEW BUSINESS

There being no further business, Steve called for adjournment at 8:38 pm.

Next meeting: March 28, 2019 @ 7:00 pm

Susan Norris
Secretary