

**Arts Council of Torrance  
Regular Board of Directors Meeting  
Thursday, December 5, 6:00 PM  
Plasma Technology Conference Room, 1765 Oak St., Torrance**

**Minutes**

The meeting of the Arts Council of Torrance Board of Directors was called to order by President Steve Norris at 6:10 pm in the Plasma Technology Conference Room, 1765 Oak Street in Torrance, CA.

A quorum to conduct business was established. Attending the meeting were: Steve Norris, Susan Norris, Anil Muhammed and Peggy Dowell. Excused: Kathryn Endo-Roberts.

The minutes of the October 24, 2019 meeting were distributed. Anil **moved** to approve the minutes as presented. Peggy **seconded** the motion. **Motion carried.**

**Financial Report:** Anil Muhammed

**Treasurer's Report**

**Balances as of November 30, 2019**

Ending Balance TCCU Checking:	\$11,891.94
Ending Balance TCCU Savings:	\$ 5,540.87
Ending Balance Sally Stowe Fund:	<u>\$ 563.07</u>
Total Cash on Hand:	\$17,996.16

Susan **moved** to file the report as presented. Anil **seconded** the motion. **Motion carried.**

Bills to be paid: None

Checks to ratify: None

**Chair Reports**

**First VP Programs:** Steve Norris reported he would confirm the dates with The Sizzler for the January 25<sup>th</sup> GMM. Peggy needs the speaker info for the invitations.

Second VP Membership: Peggy Dowell will work on getting membership cards and thank you's out after the holidays.

Torrance Cultural Arts Commission: Anil Muhammed reported the Commission is thinking of working on its Strategic Plan and modifying the Mission Statement. There may be possible workshops to talk about what the Commission should/could include as its function. Anil will invite Steve to any possible such workshops or meetings.

## **NEW BUSINESS**

Peggy announced that the TPAC Awards would be held January 27, 2020 at the Armstrong Theater and that ACT President Steve Norris was being honored with the President's Award along with Chuck Gustafson from The Aerospace Players.

There being no further business, the President called for adjournment at 7:02 pm.

**Next meeting: January 23, 2020 @ 6:00 pm**

Susan Norris  
Secretary