

Arts Council of Torrance
Regular Board of Directors Meeting
Thursday, May 23, 2019, 6:00 PM
Plasma Technology Conference Room, 1765 Oak St., Torrance

Minutes

The meeting of the Arts Council of Torrance Board of Directors was called to order by President Pro Tem Steve Norris at 6:07 pm in the Plasma Technology Conference Room, 1765 Oak Street in Torrance, CA. A quorum to conduct business was established. Attending the meeting were: Steve Norris, Susan Norris, Kathryn Endo-Roberts, and Anil Muhammed. Excused: Peggy Dowell, Megan Willis, Owen Griffith and Jeannine Madden. The minutes of the April 25, 2019 meeting were distributed. Anil **moved** to approve the minutes as presented. Kathryn **seconded** the motion. **Motion carried.**

Financial Report: Anil Muhammed

Treasurer's Report

Balances as of April 30, 2019

Ending Balance TCCU Checking:	\$ 2,469.24
Ending Balance TCCU Savings:	\$ 8,535.01
Ending Balance Sally Stowe Fund:	\$ <u>562.86</u>
Total Cash on Hand:	\$11,567.11

Susan **moved** to file the report as presented. Kathryn **seconded** the motion. **Motion carried.**

Susan turned in \$5 in concession donations from the May 9th Asian-Pacific Month event.

Bills to be paid:

\$500.00	City of Torrance (deposit for 8/17/19 Indian event)
\$500.00	City of Torrance (deposit for 2/1/20 Black History event)

Susan **moved** to pay the bills as presented. Anil **seconded** the motion. **Motion carried.**

Anil presented a proposed budget for the 2019-2020 year. After discussion, Kathryn **moved** to accept the budget as presented. Susan **seconded** the motion. **Motion carried.**

The Nominating Committee comprised of Anil Muhammed, Susan Norris and Pam and Jim Hill via telephone (Jim was ill; Kathryn Endo-Roberts was absent) met May 3, 2019 and agreed on the following 2019-2020 Slate of Officers:

President: Steve Norris

1st VP Programs: Kathryn Endo-Roberts

2nd VP Membership: Peggy Dowell

Treasurer: Anil Muhammed

Secretary: Susan Norris

Chair Reports

First VP Programs: Steve Norris

- Indian Event: August 17, 2019 @ the Toyota Meeting Hall
- Black History Event – Lewis Latimer: February 1, 2020 @ the Katy Geissert Library Meeting Hall
- Winter 2020 GMM: last week of January or 2nd week of February. It was agreed to table the date discussion until next month.
- Poetry Competition: June 13th, 2019 @ the Katy Geissert Library Meeting Hall – Steve will check with Karen Basilius for final details.
- Spring GMM: June 1, 2019 @ The Depot. Steve checked with Chef Shafer; no deposit required. Steve reported two singers had been lined up to perform at the meeting.

Susan **moved** to pay \$100 each to Rose Kreider and Liana Wopschall to perform at the June 1st GMM. Anil **seconded** the motion. **Motion carried.**

Second VP Membership: Kathryn Endo-Roberts

- The May 3rd Membership planning meeting had to be cancelled.
- Kathryn reported there would be no student from the Youth Advisory Council; everything will go through Debbie Reed directly.
- Kathryn went to Sherry High to distribute Poetry Competition flyers.

Torrance Cultural Arts Commission: Anil Muhammed provided an update from the Commission's last meeting.

NEW BUSINESS: There being no further business, the President called for adjournment at 7:22 pm.

Next meeting: June 27, 2019 @ 7:00 pm

Susan Norris, Secretary