

**Arts Council of Torrance**  
**Regular Board of Directors Meeting**  
**August 5, 2020 @ 6:15 pm**  
**Via Zoom and Phone Conference**

The meeting of the Arts Council of Torrance Board of Directors was called to order by President Steve Norris at 6:20 pm via Zoom and phone conference. A quorum to conduct business was established. Attending the meeting by computer were Steve Norris, Susan Norris, Anil Muhammed and Megan Willis. Attending by phone was Kathryn Endo-Roberts. Peggy Dowell was excused.

The minutes of the June 25, 2020 minutes presented are to be reviewed and voted on the next time we meet due to some members not able to see them prior or at the meeting.

Financial report: The financial report submitted for the June 25, 2020 meeting is to be reviewed and voted on the next time we meet due to some members not able to see them prior or at the meeting.

Bills to ratify:

\$500 to Anil Muhammed (reimbursement for paying Hartford Insurance)

Kathryn **moved** to ratify the bill as presented. Megan **seconded** the motion. **Motion carried.**

**Chair Reports**

1<sup>st</sup> VP Programs:

Steve reported ACT received a reimbursement check for \$141.00 from the City of Torrance for cancellation of the April 30 Poetry event library room fee due to COVID-19.

Discussion was held on possibly creating some virtual programs. Because the annual Poetry event could not be held this year, Megan would like to put together a poetry video featuring Gay Durward, Karen Basiulis, Steve Norris and Megan Willis reading their original poems with a musical background. She is open to suggestions for a program title; "Four Voices" is a consideration. Megan presented the following expenses be budgeted:

\$300 (est.)	Videographer (possibly Joyce Craft's daughter)
\$300	Japanese Garden venue fee (perhaps it will be available in fall 2020?)
\$200	Production fee
\$200 (ext.)	Promotion (YouTube, etc.)

Susan moved for Megan to proceed with the virtual poetry project and expenses as presented. Kathryn seconded the motion. Motion carried.

Kathryn suggested a video series of "15 Minutes of Art" featuring dance, literature, readings, etc., and talking about how these artists work through their processes. Participants could send in their own videos or we could possibly arrange for them to be filmed. Guidelines would need to be created. Ideas to be brainstormed at future meetings.

Steve suggested another virtual presentation possibility by asking Dr. Doyle from El Camino to present portions of his musical piece on Edgar Allan Poe with a Q&A to follow.

Sally Stowe's family reached out about what to do with their annual donation to the Sally Stowe Award for ACT. Steve will handle this.

Steve was able to get an extension from LA County (Janice Hahn) for ACT's Arts grant until the end of June 2021.

Steve attended a Zoom meeting with Arts Leadership on how all the local groups can work together. Ideas were discussed on how perhaps the Torrance Cultural Arts Foundation could dedicate one year concentrating on featuring the local groups during the 100-year Anniversary of the incorporation of the City of Torrance.

2<sup>nd</sup> VP Membership: No report

Elections: Discussion was held on what to do about elections but that we need to discuss with Peggy Dowell as our Parliamentarian and Membership Chair. It was agreed that we would like to physically mail the slate of officers to people as well as a letter with a brief explanation of what we plan to offer in the future.

Torrance Cultural Arts Commission Report: No report; waiting to see when the Commission meetings will resume.

## **NEW BUSINESS**

There being no further business or announcements, the President called for adjournment at 7:10 pm.

**Next Meeting: TBD**

Susan Norris, Secretary