

**MINUTES**  
**Arts Council of Torrance**  
**Regular Board of Directors Meeting**  
**July 28, 2016**

The meeting of the Arts Council of Torrance Board of Directors meeting was called to order by President Steve Norris at 6:30 p.m. in the PTI Conference Room on July 28, 2016.

A quorum was established: Attending the meeting were Steve Norris, Patrice Lefevre, Peggy Dowell, Janene Ferguson, Megan Willis

Excused Absent: Sue Berliner, Richard Whitehorse, Owen Griffith

Minutes of the previous meetings were distributed. Janene Ferguson **moved** to approve as corrected (Changed to June 28, 2016); Megan Willis **seconded** the motion. **Motion Carried.**

Treasurer Patrice Lefevre distributed the Treasurer's Report as of July 27, 2016 indicating the following:

Beginning Balance - TCCU	\$11,141.20
Total Income	1,000.00
Total Expenses:	415.00
Ending Balance - TCCU	\$11,716.20
Petty Cash	50.00
Total Cash on Hand	\$11,766.20

Patrice reported that the monies in the Sally Stowe Achievement Award Fund (\$1,560.00) were included in the Total Cash on Hand reported above.

Janene Ferguson **moved** to accept the report for audit; Megan Willis **seconded** the motion. **Motion Carried.**

The following bills were presented for payment: \$148.00 for City of Torrance (Library Rental) and \$126.00 for Constant Contact (12 mos). Peggy Dowell **moved** to pay the bills. Megan Willis **seconded** the motion. **Motion Carried.**

Patrice distributed copies of the Actuals Report indicating the amount budget for each account and the actual monies spent for the 2015-2016 fiscal year for ACT.

After discussion it was agreed to add some additional categories for clarification of monies spent.

1<sup>st</sup> VP Programs.....no report

2<sup>nd</sup> VP Membership... reported via e-mail...Richard will be sending notices of renewal soon.

Corresponding Secretary: Sent Birthday Cards, Thank You notes to Teachers for Spotlight Awards and photos to Stowe Family Members of the Spotlight Awards Event.

City Liaison: Janene gave update on arts activities presented by the City of Torrance.

Artoberfest planning ideas were discussed. Patrice and Janene will pursue a venue and bring back information to the Board at the next meeting.

Steve Norris proposed that the Arts Council sponsor the event “The Poppies of Flanders Field” scheduled for Thursday, November 10, 2016 with Everette Emerson as Guest Speaker. Peggy Dowell will underwrite the cost of the event by making a cash donation to ACT. TPAC will co-sponsor the event. After discussion the Board unanimously approved the event.

The proposed Budget will be presented to the members at the November GMM to reflect the income and costs of this type of event.

Announcements:

Steve Norris reminded members of Aerospace Players performance of “Fiddler on the Roof” at the Armstrong the following weekend.

Steve also played a phone message from Granger that they had received all the information required and would be moving forward on his grant request for \$5,000 to fund the Spotlight Award Event and other programs.

Patrice stated she will work with Sue in preparing a notice to send out to members regarding the next Board meeting which will be held at Destination Art in downtown Torrance.

There being no further business, the meeting was adjourned at 8:30 p.m.

Peggy Dowell  
Recording Secretary