

Minutes
Arts Council of Torrance
Regular Board Meeting
May 19, 2016

The regular board meeting of the Arts Council of Torrance was called to order by Acting President Sue Berliner at 6:18 p.m. at the Plasma Technology, Inc. Conference Room located at 1765 Oak Street in Torrance.

A quorum was established. Attending the meeting were Sue Berliner, Patrice Lefevre, Peggy Dowell, Janene Ferguson, Megan Willis
Excused Absence: Steve Norris, Owen Griffith

Minutes of the regular board meeting of April 28, 2016 were distributed and read. Patrice Lefevre moved to approve the minutes as printed. Janene Ferguson seconded the motion. Motion Carried.

Finance

Treasurer, Patrice Lefevre submitted the financial report ending April 30, 2016 indicating the following:

Beginning Balance:	\$15,122.28
Income:	525.00
Expenses:	1,102.48
Ending Balance	\$14,544.80
Petty Cash	50.00
 Total Cash on Hand	 \$14,594.80

After discussion, Peggy Dowell moved to file the report for audit; Sue Berliner seconded the motion. Motion Carried.

Patrice Lefevre present the following bills to approve for payment:

Checks to Spotlight Award Winners:	\$5,000.00
Sally Stowe Award Account	500.00
City of Torrance donation to police Fallen Heros	100.00
Janene Ferguson - Postage for Corresponding Secy	9.40
Caterer for GMM Meeting luncheon includes gratuity	948.60

Megan Willis moved to pay the bills. Janene Ferguson seconded the motion. Motion Carried.

Corresponding Secretary

Janene Ferguson reported she had mailed 6 birthday cards and 2 thank you to donors to the Sally Stowe Awards.

1st VP Programs

Sue Berliner reported on the luncheon and the foods preparations that the Caterer would be providing. Table arrangements and decorating details along with the Opportunity Drawings were also discussed and agreed upon.

Peggy Dowell will create a printed program for the event.

2nd VP Memberships

Peggy Dowell will have brochures available for new members and current members to renew. Name tags will also be available.

Spotlight Awards

Patrice Lefevre will emcee the event. She has contacted all the winners and given information regarding performances and art displays.

It was agreed that each of the winners along with their teachers would receive a free membership in ACT for the 2016-17 year. Cards will be distributed to students with checks and certificates at the event. Teachers will receive a thank you note along with the cards.

Torrance City Liaison

Janene Ferguson gave an informative report regarding activities of the museum, Torrance Theatre Group.

Art Excursions Planning

It was agreed to set a tentative date of June 8, 2016 to meet and discuss the proposed Artoberfest event which would include the craft breweries located in downtown Torrance.

General Announcements

Peggy Dowell reported that the Cultural Arts Department had brought together art groups in Torrance to discuss ways in which they can work together and discuss marketing.

She also reminded members of the City Council Candidates Forum on May 31st and the “Flag Day Salute” event scheduled on June 13th. Both Events will be held at the Torrance Main Library Meeting Room.

There being no further business, the meeting was adjourned at 8:15 p.m.

Peggy Dowell
Recording Secretary