

Minutes
Arts Council of Torrance Board of Directors
Regular Meeting
April 28, 2016

The regular meeting of the Arts Council of Torrance Board of Directors was called to order at 6:15 p.m. by President Steve Norris on April 28, 2016, in the PTI Conference Room located at 1745 Oak Street Torrance CA.

A quorum was established:

Attending the meeting were Steve Norris, Patrice Lefevre, Janene Ferguson, Sue Berliner, and Peggy Dowell

Excused: Owen Griffith, Megan Willis

Minutes

Minutes of the March 24, 2016 Board Meeting were distributed. Janene Ferguson *moved* to approve the minutes as printed. Patrice Lefevre *seconded* the motion. **Motion Carried.**

Financial Report

Patrice Lefevre, Treasurer, distributed the financial report for Period Ending March 31,2016 as follows:

Beginning Checking Balance	\$ 5,212.90
Total Income	\$ 200.00
Total Disbursements	\$ -0-
Ending Checking Balance as of 02-29-2016	\$15,122.28
Petty Cash	\$ 50.00
Total Cash on Hand	\$15,172.28

Peggy Dowell *moved* to accept the report for audit; Janene Ferguson *seconded* the motion.

Motion Carried.

Bills

Sue Berliner GMM Expenses \$82.48; Hartford Insurance \$450.00

Patrice Lefevre for reimbursement of rental for Spotlight Awards \$1,123.00

Peggy Dowell *moved* to pay the bills; Janene Ferguson *seconded*. **Motion Carried.**

Corresponding Secretary

Janene Ferguson, Corresponding Secretary, stated she had mailed six birthday cards and thank you cards for donations to Sally Stowe Arts Achievement Award fund.

Nominating Committee

Peggy Dowell reported that a majority of the members had responded by e-mail approving the nominating committee comprised of Megan Willis, Patrice Lefevre, Janene Ferguson, Richard Whitehorse, and Dolores Charroux and alternate.

Patrice Lefevre, Chairman stated the committee selected the following slate of officers:

President	-	Open
1 st VP	-	Sue Berliner
2 nd VP	-	Richard Whitehorse
Treasurer	-	Patrice Lefevre
Secretary	-	Peggy Dowell
Corres Secy	-	Janene Ferguson
Historian	-	Megan Willis

The position of President was left open with the intent to appoint the president position after the election since Steve Norris has termed out for that position.

1st VP Programs

Sue Berliner, 1st VP of Programs, selected the caterer for the May 22 event: Michele Paul - Critics Choice. The Board discussed possible menu items to be added to the buffet. Copies of the Invitation were shared with the board.

Membership

Membership status is the same.

Spotlight Awards Event

Patrice Lefevre, Chairman for the Arts Recognition Spotlight Awards, stated she was disappointed in the number of applications submitted, but was confident that the judging would go well.

A discussion was held regarding criteria for the Sally Stowe Award. It was agreed that the award should go to a student who was majoring in the arts in the event of a tie.

There was a brief discussion about the need of restructuring the Spotlight Awards for next year and will be included on future agendas.

Torrance City Liaison

Janene Ferguson gave an update on recent activities in the community.

Art Excursions Planning - The Board discussed holding an combined Art and Brewery tasting event in Downtown Torrance in the Fall. A special meeting will be held to discuss planning for the event.

There being no further business, the meeting adjourned at 8:15 p.m.

Peggy Dowell
Recording Secretary