

**Minutes**  
**Arts Council of Torrance Board of Directors**  
**Regular Meeting**  
**March 24, 2016**

The regular meeting of the Arts Council of Torrance Board of Directors was called to order at 6:10 p.m. by President Steve Norris on March 24, 2016, in the PTI Conference Room located at 1745 Oak Street Torrance CA.

A quorum was established:

Attending the meeting were Steve Norris, Patrice Lefevre, Janene Ferguson, Sue Berliner, Megan Willis and Peggy Dowell

Excused: Owen Griffith

**Minutes**

Minutes of the February 25, 2016 Board Meeting were distributed. Patrice Lefevre *moved* to approve the minutes as printed. Megan Willis *seconded* the motion. **Motion Carried.**

**Financial Report**

Patrice Lefevre, Treasurer, distributed the financial report for Period Ending February 29, 2016 as follows:

Beginning Checking Balance	\$ 4,994.80
Total Income	\$ 820.00
Total Disbursements	\$ 601.90
Ending Checking Balance as of 02-29-2016	\$ 5,212.90
One West Bank CD Balance	\$ 9,642.67
Petty Cash	\$ 50.00
Total Cash on Hand	\$14,905.57

Janene Ferguson *moved* to accept the report for audit; Megan Willis *seconded* the motion.

**Motion Carried.**

No Bills were presented for payment.

**Corresponding Secretary**

Janene Ferguson, Corresponding Secretary, stated she had mailed five birthday cards and a get-well card. She will send thank you letters to two additional donors to the Sally Stowe Arts Achievement Fund.

**Arts Candidates Forum**

After discussion, Patrice Lefevre *moved* that ACT co-sponsor the Arts Forum for City Council Candidates with TPAC on May 31, 2016 at the Torrance Main Library, Sue Berliner *seconded* the motion. **Motion Carried.**

**Nominating Committee**

Sue Berliner *moved* to approve nominations of Dolores Charroux and Richard Whitehorse to serve on the nominating Committee. Peggy Dowell *seconded.* Patrice Lefevre agree to contact

another member to serve as alternate. ***The motion carried.***

Peggy Dowell will send notices to active members so they may vote on the proposed committee consisting of: Megan Willis, Patrice Lefevre, Janene Ferguson, Richard Whitehorse, and Dolores Charroux and alternate:

### **1<sup>st</sup> VP Programs**

Sue Berliner, 1<sup>st</sup> VP of Programs, contacted several caterers for the May 22 luncheon. It was agreed by the board to not spend over \$10 per person to allow for other expenses which are expected to be incurred.

It was noted that the Arts Council is celebrating its 30<sup>th</sup> anniversary.

Invitations should be mailed by April 22, 2016.

### **Membership**

Acting Membership Chairman Peggy Dowell reported that there were 54 members as of this date.

An additional 6 members have renewed for the next year.

### **Spotlight Awards Event**

Patrice Lefevre, Chairman for the Arts Recognition Spotlight Awards, stated she mailed packets to 97 teachers, 21 counselors, and 6 principals by e-mail informing that teachers could submit up to 5 nominations, and counselors could nominate 2 students. Judging will occur April 19<sup>th</sup> and 20<sup>th</sup> at the Cultural Center.

Steve Norris will be seeking a waiver from the City for the cost of the facilities for the judging process.

### **Torrance City Liaison**

Janene Ferguson provided the board members with flyers for many events occurring in the near future: Cherry Blossom Cultural Festival Sunday, April 3; Torrance Civic Chorale Concert on Saturday, April 30; Torrance Theatre Company presentation of "The 39 Steps" March 12 - April 17; a 2016 calendar for the Torrance Art Museum and the TAM new exhibit running April 2 - May 28.

**Art Excursions Planning** postponed until next month.

### **General Announcements**

Steve Norris stated that Arts Commissioner Taylor will be invited to next month's meeting. He was out of town for this meeting.

He also stated he was very busy applying for grants for a variety of programs from So Cal Edison as well as GE incorporating science and arts.

He is also pursuing an effort to bring back "lapel poppies" in remembrance of Veterans.

ACT Board of Directors Meeting  
Minutes - March 24, 2016

As an added note, Steve said he is working with Ted Lange on his new production, “The Prequel to Othello, The Cause, My Soul” being presented in Los Angeles at the Odyssey Theatre April 17<sup>th</sup> .

Manhattan Beach community Church will be presenting a production of “Big River” in the near future.

There being no further business, the meeting adjourned at 8:05 p.m.

Peggy Dowell  
Recording Secretary