

Minutes
Arts Council of Torrance Board of Directors
Regular Meeting
February 25, 2016

The regular meeting of the Arts Council of Torrance Board of Directors was called to order at 6:10 p.m. by President Steve Norris on February 25, 2016, in the PTI Conference Room located at 1745 Oak Street Torrance CA.

A quorum was established:

Attending the meeting were Steve Norris, Patrice Lefevre, Janene Ferguson, Sue Berliner, Megan Willis and Peggy Dowell

Excused: Owen Griffith

Minutes

Minutes of the January 28, 2016 Board Meeting were distributed. Janene Ferguson **moved** to approve the minutes as printed. Steve Norris **seconded** the motion. **Motion Carried.**

Financial Report

Patrice Lefevre, Treasurer, distributed the financial report for Period Ending January 31, 2016 as follows:

Beginning Checking Balance	\$ 4,309.92
Total Income	\$ 2,193.62
Total Disbursements	\$ 1,508.74
Ending Checking Balance as of 01-31-2016	\$ 4,994.80
One West Bank CD Balance as of 01-31-2016	\$ 9,642.67
Petty Cash	\$ 50.00
Total Cash on Hand	\$14,687.47

Janene Ferguson **moved** to accept the report for audit; Megan Willis **seconded** the motion.

Motion Carried.

The following bills were presented for payment: Janene Ferguson \$43.56 Corresponding Secretary Expenses; Sue Berliner \$21.79, \$19.35 for GMM Expenses and \$49.00 for postage. Patrice Lefevre **moved** to pay the bills; Megan Willis **seconded** the motion. **Motion Carried.**

Corresponding Secretary

Janene Ferguson, Corresponding Secretary, stated she had mailed thank you letters to the Stowe Family, and one birthday card. Patrice will furnish information about donors to the Sally Stowe Fund in order for Janene to send a thank you letter to donors.

Nominating Committee

The following board members were nominated by the board to serve on the Nominating Committee: Megan Willis; Janene Ferguson, and Patrice Lefevre. Two members will be asked to serve from the general membership and approved at the next Board Meeting.

1st VP Programs

Sue Berliner, 1st VP of Programs, said she had planned to contact several caterers for a quote for

the GMM Luncheon and Awards on May 22, 2016.

The Board agreed to have the doors opened at 12:30 p.m. and the luncheon from 1:00 till 1:30 and the Performances and Awards scheduled at 2 p.m. and finished by 4 p.m.

Invitations should be mailed by April 22, 2016.

Membership

Acting Membership Chairman Peggy Dowell reported that there were 54 members as of this date.

Spotlight Awards Event

Patrice Lefevre, Chairman for the Arts Recognition Spotlight Awards, stated she is developing letters for the teachers and will be delivering them personally to the schools. After discussion it was agreed by the Board to raise the number of nominations from each teacher to six applications.

Torrance City Liaison

Janene Ferguson gave the board a run down of the future activities such as the Civic Chorale, TAM Exhibit, Craftsmen Guild Sales, and Bunka Sai. March and April are very busy months.

ACT Activities

Patrice stated that the Sunrider tour while not heavily attended, was very nice and those who came enjoy the exhibit very much. They will be closing this exhibit down and creating another exhibit in the future which ACT may want to also visit.

Other possible activities were discussed and the board thought that they would like to schedule a trip to the El Camino Art Show on March 23rd at 1 p.m. Notices will be sent via e-mail and mail.

General Announcements

Steve Norris stated he went to the Torrance Cultural Arts Commission meeting to invite Commissioners to the Ted Lange Production "George Washington's Boy" since they had given a grant to help produce the program. Steve is the technical director of the show.

He stated that one of the Commissioners (Taylor) was interested in doing an Art & Brew Walk in downtown Torrance and would like to come to the Board Meeting to discuss the possibility of an event sponsored by ACT in the future.

Steve asked if anyone could volunteer on Saturday, February 27, to help with the Ted Lange Production.

Adjournment

There being no further business, the meeting was adjourned at 7:55 p.m. Next meeting will be held on Thursday, March 24, 2016 at 6:00 p.m.

Peggy Dowell
Recording Secretary